

National Medical Support Notice

California Child Support Services

Fact Sheet

Employer Checklist for Health Insurance Coverage

Employers are our partners in the child support program and play a vital role to ensure that children receive health insurance at a reasonable cost, if available.

To process the National Medical Support Notice, the employer needs to submit the following information:

Within 10 days of the date on the National Medical Support Notice, provide the employee with a copy of the National Medical Support Notice and copy of the Statement of Employee's Rights.

Within 20 days of the date on the National Medical Support Notice, return Part A, the Employer Response to the issuing child support agency or party.

Within 20 days of receiving the National Medical Support Notice, provide the health insurance company with the instructions to enroll the children.

Within 40 days of receiving the National Medical Support Notice, provide the child support agency with a description and/or summary of coverage.

Please provide the issuing child support agency with the health insurance information form once the child(ren) have been enrolled. The child support agency can be contacted at (866) 901-3212.

The National Medical Support Notice is provided to employers when the Income Withholding Order has been issued. A National Medical Support Notice requires children to be enrolled in the health insurance, even if the employee has declined. This allows employers to enroll in the following types of insurance coverage:

Medical

Dental

Vision Care

Prescriptions

Mental Health

For additional information visit:

Employer Resource Center at: <https://childsupport.ca.gov/employer-resource-center/> or  
<https://www.acf.hhs.gov/css/resource/medical-support-for-employers#nmsn>