

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE OF THE DEPARTMENT OF CHILD SUPPORT SERVICES

NOTICE IS HEREBY GIVEN that the Department of Child Support Services (DCSS), pursuant to the authority vested in it by section 87306 of the Government Code, proposes amendments to its conflict of interest code. A comment period has been established commencing on **June 10, 2022**, and closing on **July 25, 2022**. All inquiries should be directed to the DCSS contact listed below.

DCSS proposes to amend its conflict of interest code to include employee positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest, as set forth in subdivision (a) of section 87302 of the Government Code. The amendment carries out the purposes of the law and no other alternative would do so and be less burdensome to affected persons.

Changes to the conflict of interest code include:

EXECUTIVE DIVISION

- ADD Staff Services Manager I, Director's Office – position is a high-level decision maker participating in making governmental decisions and the workload has a broad impact across the entire department. Requiring disclosure in categories 1, 2, and 6.
- RENAMED – CEA A, Office of Enterprise Project Management to CEA A, Office of Strategic Planning. Requiring the same disclosure categories 1, 2, and 6.

ADMINISTRATIVE SERVICES DIVISION

- MODIFY – Information Technology Supervisor II – add Information Technology Supervisor I – position is a high-level decision maker participating in making governmental decisions and the workload has a broad impact across the entire department. Requiring disclosure category 8.
- MODIFY – All Staff Services Managers I and II, Employee Relations Section (except Organization Development and Recruitment Unit) – delete “Organization Development and Recruitment”, and add “(except Performance Management)”. Requiring the same disclosure categories 2 and 7.
- RECLASSIFIED – Staff Services Manager I, Performance Management Unit. Requiring disclosure category 7.

The proposed amendment and explanation of the reasons can be obtained from the DCSS contact.

Any interested person may submit written comments relating to the proposed amendment by submitting them no later than July 25, 2022, or at the conclusion of the public hearing, if requested, whichever comes later. At this time, no public hearing is scheduled. A person may request a hearing no later than July 10, 2022.

DCSS has determined that the proposed amendments:

1. Impose no mandate on local agencies or school districts.
2. Impose no costs or savings on any state agency.
3. Impose no costs on any local agency or school district that are required to be reimbursed under Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.
4. Will not result in any nondiscretionary costs or savings to local agencies.
5. Will not result in any costs or savings in federal funding to the state.
6. Will not have any potential cost impact on private persons, businesses, or small businesses.

All inquiries concerning this proposed amendment and any communication required by this notice should be directed:

Name: Susan Sirk

Title: Regulations Coordinator Analyst

Telephone: 916-464-6652

Email Address: susan.sirk@dcss.ca.gov

Postal Address: Dept. of Child Support Services

Policy, Program, & Statewide Training Branch

MS - 210

Attn: Susan Sirk

P.O. Box 419064

Rancho Cordova, CA 95741-9064